

**TOWN OF THORNTON**  
**Planning Board Business Meeting Minutes**  
**Meeting Date: June 5, 2008**

Board Members present: Barry VanDeMoere, Chairman, Arthur Gross, Selectmen, Tom Anderson, Vice Chairman, Sandy MacIntosh, Russ Gilman, Carolyn Piantedosi, Bart Dutto, Fred Gunter, Marianne Peabody, Secretary. Frank Freeman, Observing.

The Thornton Planning Board met and held two on site inspections on Thursday, June 5, 2008 beginning at 5:00 PM at the Highland Pointe Subdivision – Highland Pointe Dr. Route 3N, across from Frannies Place. Board Members walked the roadway to observe remnants of where the drainage is flowing. There were two electrical transformers at the top of the road and Board Members questioned what the plan was for them. The stop sign and 20-mph speed sign have not been posted. There was a question relating to the guardrail.

Board Members then traveled to the Ronald & Christopher Olszak's Grandfather Excavation Pit – Roma Drive – former McEwan Development Pit. Board Members walked the long drive to the pit, and did not see any signs of excavation. The drive appeared to not be traveled in for some time. The question raised is if the grandfather clause still applies. Mary Pinkum from the Department of Revenue will be contacted for further information regarding the grandfather clause.

At 6:15PM Board Members met at the Thornton Town Hall with Selectmen Roy Sabourn and Road Agent, Tom Dubey to discuss driveway permits. Also present James Doherty property owner of Lot 5 at the Highland Pointe Development. Road Agent Dubey brought to the board sample driveway permits entitled Town of Thornton Roadway Opening Permit. Samples from other towns along with diagrams formulated from the State DOT driveway permit, and an indemnification agreement. Road Agent Dubey and Selectmen Sabourn discussed with the Board ways that the driveway permit system could be streamlined. Items of discussion were:

1. The possibility of bonding.
2. Pictures taken before and after construction.
3. Developing a step process.
4. A construction sign off sheet.
5. Headwalls required.
6. Upgrade driveway regulations.
7. Property owner notifying Road Agent prior, during, and after construction.

Further discussion centered on driveways being approved at the planning table for new developments.

Road Agent Dubey will submit a revised driveway permit and return to the Board. The Planning Board looks forward to refining the Town of Thornton driveway permit system.

**Other Business**

Alternate Board Member Carolyn Piantedosi volunteered to serve on the Capital Improvements Plan Committee as a representative of the Planning Board.

The Master Plan committee will meet on Tuesday, June 24, 2008 @ 4:00 PM at the Thornton Town Hall.

Chairman Van DeMoere requests that Board members attend the ZBA Hearing relative to the proposed senior housing at the Neighborfest property on Monday, June 9, 2008 @ 6:15 PM.

Frank Freeman has expressed interest in joining the planning board as an alternate member. A motion was made and seconded to appoint Frank Freeman as Alternate Planning Board Member for the Town of Thornton Planning Board. VOTED 7-0. Welcome aboard Frank.

This meeting adjourned at 8:15 PM. Next scheduled hearing will be held on Thursday, June 19, 2008 @ 6:00 PM at the Town Hall.

Respectfully Submitted,

Marianne Peabody  
Secretary  
Posting Date: 6/10/08